

**Constantine Enterprises Company
Report of the Trustees and
Unaudited Financial Statements For The Year Ended 30 September 2008**

Constantine Enterprises Company
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For The Year Ended 30 September 2008

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Constantine Enterprises Company
Report of the Trustees
For The Year Ended 30 September 2008

The trustees who are also directors of the charity for the purposes of the Companies Act 1985, present their report with the financial statements of the charity for the year ended 30 September 2007. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in March 2005.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

3554035 (England and Wales)

Registered Charity number

1071856

Registered office

The Tolmen Centre
Fore Street
Constantine
Falmouth
Cornwall
TR11 5AA

Trustees

J H Clitherow

J Meadows

Mrs M E Moore

C L Pugh

R E Just

P H Tatham

Mrs G Shaw

(appointed 25 March 2008)

Mr R Thomas was co-opted as a Trustee during the year. This is to be ratified at the forthcoming AGM

Company Secretary

C L Pugh

Solicitors

Nalders and Son
49 Arwenack Street
Falmouth
Cornwall
TR11 3LB

Reporting accountants

Hodgsons
Chartered Accountants
48 Arwenack Street
Falmouth
Cornwall
TR11 3JH

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Constantine Enterprise Company is a charitable company limited by guarantee not having a share capital. It was incorporated on 28th April 1998 and is governed by its memorandum and articles. It has been registered as a Development Trust. The charity was registered with the Charities Commission on 6th October 1998.

Appointment of Trustees and Trust organisation

The trust is run on a voluntary basis by the elected trustees. The members at the AGM appoint the trustees who hold at least three meetings throughout the year. The Company (CEC) is run by the trustees with decisions being taken at these board meetings. The Trust must be run with no fewer than three trustees and at least one third of the appointed trustees must be present to be quorum. The trustees appoint the Chairman. All trustees have one vote at board meetings and where equality of votes arises the Chairman shall have the casting vote. All members over the age of eighteen are eligible to put themselves forward as trustees. All trustees are appointed by the board and approved at the AGM. New trustees are inducted into the working of the charity.

Organisational structure

There are two principal organising groups - the CEC and its wholly owned subsidiary the TOC. Each has a board of directors (trustees). The membership of the CEC board is printed at the start of this report. The TOC Directors at 30 September 2008 were Mrs B Pugh, C L Pugh, Mrs M E Moore, J D Welch and Mrs T Clowes. Separate accounts for the TOC as well as the accounts for the CEC are to be presented at the joint AGM in April 2009.

Constantine Enterprises Company
Report of the Trustees
For The Year Ended 30 September 2008

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

Both CEC and TOC have undertaken a review of risks to which the Charity is exposed. There is an ongoing process of Risk Assessment at all levels of the operation. In addition, a full insurance policy is in operation to cover the activities and assets of the Charity and a separate policy covers the activities of the Trustees.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The main objective of the trust is to progress projects for the benefit of the village community and the parish of Constantine.

Volunteers

The successful running of the Tolmen Centre depends on the immense time contribution provided by a large body of volunteers. The work that they carry out in administration duties, fundraising, organising events and operating the Tolmen Centre enables the charity to achieve its objectives.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

The charity continues to promote and progress initiatives for the benefit of the village community. The Tolmen Centre - which remains the principal focus of the charity - continues to develop successfully and has been able to deliver an improved level of service to the community in several directions, each of the five strands of activity continuing successful in its activities, though Hiring and Letting has not proved as financially beneficial as in previous years. The Arts and Performances part of our activities has increased in scope and ambition and has been largely successful in that audiences have remained at a good level and the whole programme has delivered a measurable surplus over cost. Otherwise, financial stability has been maintained at a satisfactory level - principally as a result of the continued success of Cafe Tolmen - which is now responsible for the better part of the general income - as well as delivering social and community benefits. A good range of activities now take place regularly in the building - among them Pilates, Yoga, Language Classes, Drama, Life Drawing, Homeopathy, Art exhibitions and recently, as a temporary host, to the village Youth Initiative.

Archetype and the Heritage Centre continue to deliver the range of benefits to the community to which we have all become accustomed with Bob Mynett and Tracey Clowes as ever the stalwarts of these two important parts of the CEC activities.

The Charity may have to face a more difficult economic environment in the future, however, as consumer spending is under pressure which is bound to reflect both on trading conditions and on fundraising prospects. The ability to deliver all the services that we currently do - many completely without charge - may become a rather more difficult commitment to sustain as overheads increase and trading margins tighten.

The Parish Plan was completed during the year reported on and the final document was circulated to the village. Initiatives are coming forward as a result of the Plan - some of which may be taken forward by the Charity if this is judged appropriate. An Environmental group has been formed and is actively exploring community Transition schemes to deal with climate change, as well as promoting discussion forums and the dissemination of information within the village.

We continue to operate entirely based on volunteer help, given in large volumes by a wide range of individuals for the good of the community. This has become a defining feature of the charity which we will seek at all costs to preserve. The CEC/TOC has become in some senses a cooperative of willing volunteers. We receive little or no external support financially, but aided by all the willing helpers we continue to bring many good things to the community in which we find ourselves - things which would be unlikely to happen through other channels or if salaries were paid to all who work for the Charity. Grateful thanks are extended to all the voluntary helpers whose time freely given allows this to happen."

Constantine Enterprises Company
Report of the Trustees
For The Year Ended 30 September 2008

FINANCIAL REVIEW

Reserves policy

The satisfactory results of activities in the Tolmen Centre have meant that the finances of the Centre and thus of the CEC are stable, subject to the proviso of these activities continuing. Larger projects are being financed by Grant applications and current expenditure is covered by the proceeds of our activities.

Reserves

The Gift Aided funds from the TOC provide a basis of reserves to the tune of £2,347, this is included within the unrestricted reserves of £24,232.

Investment policy

The Trustees have the power to invest the company's funds as deemed appropriate.

ON BEHALF OF THE BOARD:

C Pugh –Secretary

Date: 3 April 2009

**Report of the Accountants to the Trustees of
Constantine Enterprises Company**

We report on the financial statements for the year ended 30 September 2008 set out on pages four to ten.

Respective responsibilities of trustees and reporting accountants

As described on page five the charitable company's trustees are responsible for the preparation of the financial statements, and considers that the charitable company is exempt from an audit. It is our responsibility to carry out procedures designed to enable us to report our opinion.

Basis of opinion

Our work was conducted in accordance with the Statement of Standards for Reporting Accountants, and so our procedures consisted of comparing the financial statements with the accounting records kept by the charitable company, and making such limited enquires of the officers of the charitable company as we considered necessary for the purposes of this report. These procedures provide only the assurance expressed in our opinion.

Opinion

In our opinion:

- (a) the financial statements are in agreement with the accounting records kept by the charitable company under Section 221 of the Companies Act 1985;
- (b) having regard only to, and on the basis of, the information contained in those accounting records:
 - (i) the financial statements have been drawn up in a manner consistent with the accounting requirements specified in Section 249C(6) of the Act; and
 - (ii) the charitable company satisfied the conditions for exemption from an audit of the financial statements for the year specified in Section 249A(4) of the Act and did not, at any time within that year, fall within any of the categories of companies not entitled to the exemption specified in Section 249B(1).

6 April 2009

Hodgsons
Chartered Accountants
48 Arwenack Street
Falmouth
Cornwall
TR11 3JH

Constantine Enterprises Company

**Statement of Financial Activities
For The Year Ended 30 September 2008**

		Unrestricted funds	Restricted funds	2008 Total funds	2007 Total funds
	Notes	£	£	£	£
INCOMING RESOURCES					
Incoming resources from generated funds					
Voluntary income		400	-	400	1,891
Activities for generating funds	2	1,785	-	1,785	920
Investment income	3	2,544	-	2,544	4,534
Incoming resources from charitable activities					
Heritage Collection		1,182	-	1,182	2,459
Hirings and lettings		1,200	-	1,200	1,200
Archetype		2,083	-	2,083	1,652
School reunion		-	-	-	1,328
Parish Plan		-	-	-	2,170
Other charitable activities		-	-	-	2,023
Total incoming resources		9,194	-	9,194	18,177
RESOURCES EXPENDED					
Costs of generating funds					
Fundraising costs		166	-	166	1,750
Charitable activities					
Renovation project		-	13,324	13,324	13,324
Heritage Collection		1,902	932	2,834	13,127
Tolmen Centre improvements		1,483	117	1,600	6,473
Blackout curtains		-	516	516	645
Hirings and lettings		-	-	-	356
Archetype		1,680	668	2,348	2,356
Parish Plan		-	105	105	1,833
Other charitable activities		1,922	-	1,922	584
Governance costs		1,064	-	1,064	1,095
Total resources expended		(8,217)	(15,662)	(23,879)	(41,543)
NET OUTGOING RESOURCES		977	(15,662)	(14,685)	(23,366)
Gross transfers between funds		6,136	(6,136)	-	-
Net incoming/(outgoing) resources		7,113	(21,798)	(14,685)	(23,366)
RECONCILIATION OF FUNDS					
Total funds brought forward		17,119	188,841	205,960	229,326
TOTAL FUNDS CARRIED FORWARD		<u>24,232</u>	<u>167,043</u>	<u>191,275</u>	<u>205,960</u>

Constantine Enterprises Company

**Balance Sheet
At 30 September 2008**

	Notes	Unrestricted funds £	Restricted funds £	2008 Total funds £	2007 Total funds £
FIXED ASSETS					
Tangible assets	8	7,178	167,043	174,221	186,877
Investments	9	<u>1</u>	<u>-</u>	<u>1</u>	<u>1</u>
		7,179	167,043	174,222	186,878
 CURRENT ASSETS					
Debtors	10	3,980	-	3,980	7,090
Cash at bank		<u>14,063</u>	<u>-</u>	<u>14,063</u>	<u>13,437</u>
		18,043	-	18,043	20,527
 CREDITORS					
Amounts falling due within one year	11	(990)	-	(990)	(1,445)
		<u>17,053</u>	<u>-</u>	<u>17,053</u>	<u>19,082</u>
 NET CURRENT ASSETS					
		24,232	167,043	191,275	205,960
 TOTAL ASSETS LESS CURRENT LIABILITIES					
		<u>24,232</u>	<u>167,043</u>	<u>191,275</u>	<u>205,960</u>
 NET ASSETS					
		<u>24,232</u>	<u>167,043</u>	<u>191,275</u>	<u>205,960</u>
 FUNDS	12				
Unrestricted funds				24,232	17,119
Restricted funds				<u>167,043</u>	<u>188,841</u>
 TOTAL FUNDS				<u>191,275</u>	<u>205,960</u>

The charitable company is entitled to exemption from audit under Section 249A(2) of the Companies Act 1985 for the year ended 30 September 2008.

The trustees have not required the charitable company to obtain an audit of its financial statements for the year ended 30 September 2007 in accordance with Section 249B(2) of the Companies Act 1985.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Section 221 of the Companies Act 1985 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Section 226 and which otherwise comply with the requirements of the Companies Act 1985 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small charitable companies and with the Financial Reporting Standard for Smaller Entities (effective January 2007).

The financial statements were approved by the Board of Trustees on 3 April 2009 and were signed on its behalf by:

Mrs M E Moore - Trustee

Constantine Enterprises Company
Notes to the Financial Statements
For The Year Ended 30 September 2008

1. ACCOUNTING POLICIES

Basis of Accounting

The financial statements have been prepared under the historical cost convention in accordance with applicable accounting standards and the Statement of Recommended Practice "Accounting by Charities" (SORP 2005). This is a departure from the statutory format of accounts, but is required by s226(5) of the Companies Act 1985 to enable the accounts to show a true and fair view. The principal accounting policies, which the directors have adopted within the convention, are set out below.

Exemption from preparing consolidated financial statements

The financial statements contain information about Constantine Enterprises Company as an individual charity and do not contain consolidated financial information as the parent of a group. The charity is exempt under Section 248 of the Companies Act 1985 from the requirements to prepare consolidated financial statements.

Incoming resources

All incoming resources are included on the Statement of Financial Activities when the charity is legally entitled to the income and the amount can be quantified with reasonable accuracy.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources. Grants offered subject to conditions which have not been met at the year end date are noted as a commitment but not accrued as expenditure.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Freehold property	-5% on cost
Fixtures & fittings	-20% on reducing balance
Heritage Fittings & equipment	-33% on cost
Plant & machinery	-33% on cost

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

The unrestricted fund has arisen through general fundraising, unrestricted donations and surpluses from the pursuing charity's objectives. Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes. The costs of raising and administering such funds are charges against the specific fund.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Investments

Fixed asset investments are stated in the financial statements at cost.

2. ACTIVITIES FOR GENERATING FUNDS

	2008	2007
	£	£
Fundraising events	<u>1,785</u>	<u>920</u>

3. INVESTMENT INCOME

	2008	2007
	£	£
Gift aid from subsidiary	2,347	4,429
Bank interest	<u>197</u>	<u>105</u>
	<u>2,544</u>	<u>4,534</u>

Constantine Enterprises Company

**Notes to the Financial Statements - continued
For The Year Ended 30 September 2008**

4. GOVERNANCE COSTS

	2008	2007
	£	£
Reporting accountants' fee	945	900
Reporting accountants - other fees	<u>119</u>	<u>195</u>
	<u><u>1,064</u></u>	<u><u>1,095</u></u>

5. NET INCOMING/(OUTGOING) RESOURCES

Net resources are stated after charging/(crediting):

	2008	2007
	£	£
Reporting accountants' fee	990	900
Depreciation - owned assets	16,583	25,531
Profit on disposal of asset	<u>(50)</u>	<u>-</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 30 September 2008 nor for the year ended 30 September 2007.

Trustees' Expenses

There were no trustees' expenses paid for the year ended 30 September 2008 nor for the year ended 30 September 2007.

7. STAFF COSTS

	2008	2007
	£	£
Wages and salaries	<u>-</u>	<u>-</u>

8. TANGIBLE FIXED ASSETS

	Freehold property £	Fixtures & fittings £	Heritage Fittings & equipment £	Plant & machinery £	Totals £
COST					
At 1 October 2007	266,483	18,733	23,126	3,048	311,390
Additions	-	4,963	-	-	4,963
Disposals	<u>-</u>	<u>(1,195)</u>	<u>-</u>	<u>-</u>	<u>(1,195)</u>
At 30 September 2008	<u>266,483</u>	<u>22,501</u>	<u>23,126</u>	<u>3,048</u>	<u>315,158</u>
DEPRECIATION					
At 1 October 2007	88,203	12,335	22,169	1,806	124,513
Charge for year	13,324	2,240	933	961	17,458
Elimination on disposal	<u>-</u>	<u>(1,034)</u>	<u>-</u>	<u>-</u>	<u>(1,034)</u>
At 30 September 2008	<u>101,527</u>	<u>13,541</u>	<u>23,102</u>	<u>2,767</u>	<u>140,937</u>
NET BOOK VALUE					
At 30 September 2008	<u>164,956</u>	<u>8,960</u>	<u>24</u>	<u>281</u>	<u>174,221</u>
At 30 September 2007	<u>178,280</u>	<u>6,398</u>	<u>957</u>	<u>1,242</u>	<u>186,877</u>

Constantine Enterprises Company

**Notes to the Financial Statements - continued
For The Year Ended 30 September 2008**

9. FIXED ASSET INVESTMENTS

	Shares in group undertakings £
MARKET VALUE	
At 1 October 2007 and 30 September 2008	<u>1</u>
 NET BOOK VALUE	
At 30 September 2008	<u><u>1</u></u>
At 30 September 2007	<u><u>1</u></u>

There were no investment assets outside the UK.

The company's investment at the balance sheet date in the share capital of companies consists of the following:

The Tolmen Operating Company Limited

Nature of the business: Trading aspects of the Tolmen Centre including the café

Class of shares	% holding
Ordinary	100

The results for the period ended 30 September 2008 are as follows:

	£
Capital and reserves	1
Profit before gift aid	2,347

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2008	2007
	£	£
Amounts owed by group undertakings	3,627	5,709
Other debtors	<u>353</u>	<u>1,381</u>
	<u><u>3,980</u></u>	<u><u>7,090</u></u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2008	2007
	£	£
Loans	-	500
Other creditors	<u>990</u>	<u>945</u>
	<u><u>990</u></u>	<u><u>1,445</u></u>

Constantine Enterprises Company

Notes to the Financial Statements - continued
For The Year Ended 30 September 2008

12. MOVEMENT IN FUNDS

	At 1.10.07 £	Net movement in funds £	Transfers between funds £	At 30.9.08 £
Unrestricted funds				
General fund	17,119	(346)	(373)	16,400
Designated funds				
Heritage Collection	-	900	5,600	6,500
Archetype	-	423	909	1,332
	<u>-</u>	<u>1,323</u>	<u>6,509</u>	<u>7,832</u>
Restricted funds				
Renovation fund	178,280	(13,324)	-	164,956
Heritage fund	6,556	(932)	(5,600)	24
Blackout curtains	2,579	(516)	-	2,063
Tolmen Centre improvements	117	(117)	-	-
Printer	972	(668)	(304)	-
Parish Plan	337	(105)	(232)	-
	<u>188,841</u>	<u>(15,662)</u>	<u>(6,136)</u>	<u>167,043</u>
TOTAL FUNDS	<u>205,960</u>	<u>(14,685)</u>	<u>-</u>	<u>191,275</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	4,144	(4,490)	(346)
Designated funds			
Heritage Collection	2,967	(2,067)	900
Archetype	2,083	(1,660)	423
	<u>5,050</u>	<u>(3,727)</u>	<u>1,323</u>
Restricted funds			
Renovation fund	-	(13,324)	(13,324)
Heritage fund	-	(932)	(932)
Blackout curtains	-	(516)	(516)
Tolmen Centre Improvements	-	(117)	(117)
Printer	-	(668)	(668)
Parish Plan	-	(105)	(105)
	<u>-</u>	<u>(15,662)</u>	<u>(15,662)</u>
TOTAL FUNDS	<u>9,194</u>	<u>(23,879)</u>	<u>(14,685)</u>

Constantine Enterprises Company

**Notes to the Financial Statements - continued
For The Year Ended 30 September 2008**

12. MOVEMENT IN FUNDS - continued

RESTRICTED FUNDS

Renovation fund - This fund represents grants, donations and fundraising received specifically to meet expenditure to renovate The Tolmen Centre in Constantine. The grants received for this specific purpose are recognised in full as income when they become receivable. The related property expenditure has been capitalised as a fixed asset. The annual depreciation charge of this property is set against the renovation fund surplus.

Heritage fund - This fund represents donations and grants given specifically for the development and the running of the heritage collection and trail.

Blackout Curtains - A grant was received for the purchase of blackout curtains for The Tolmen Centre. These curtains have been capitalised and the annual depreciation charge will be set against this fund.

Tolmen Centre improvements - A grant was received for improvement to the Tolmen, namely to update the kitchen, replace windows and provide IT equipment. At the year end all money had been spent by the charity.

Printer - A grant was received for the purchase of printer equipment. This printer has been capitalised and the annual depreciation charge is set against this fund. The printer is now fully depreciated.

Parish Plan – This fund represents funding received for the production of the parish plan for Constantine. All grant money had been spent by 30 September 2008.

DESIGNATED FUNDS

Heritage Collection – This fund represents the income received during the year net of expenses incurred in relation to the Heritage Museum activities undertaken at the Tolmen Centre. The funds have been earmarked by the Charity for future Heritage expenditure.

Archetype – This represents the excess income over expenditure of the printing activities of the Charity. The Trustees have designated the future of these funds to be utilised by the Archetype activities.

13. RELATED PARTY DISCLOSURES

Control

Ultimate control is exercised by the directors as shown on page 1.

Transactions

At 30 September 2008 the charity was owed £3,627 from its wholly owned subsidiary The Tolmen Operating Company Limited (2007: £5,709).